

# **Guidelines for Departmental and Program Graduate Faculty Qualification Standards College of Agriculture and Technology (CoAT)**

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This document outlines the qualification standards for graduate faculty in the College of Agriculture and Technology. Regular member and temporary member status appointments may be made, based on qualifications and the needs of the college.

## **A. Regular Member**

### **1. Qualifications**

A Regular Member of the Graduate Faculty must be a full-time faculty member with a terminal degree. A Doctor of Philosophy (Ph.D.) or Doctor of Education (Ed.D.) is considered an appropriate terminal degree in the College of Agriculture and Technology. Appropriate disciplines include all areas within agricultural science, technology, agricultural engineering, career and technical education and agricultural education. Specialized degrees in other related sciences or engineering may also be appropriate.

In exceptional cases, unique experience, specialized training, and professional competence may substitute for a terminal degree only upon review and approval of the college graduate committee. Regular Members must have documented evidence of an appropriate level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

Exceptional circumstances where a faculty member or adjunct faculty member would not hold a terminal degree in an agriculturally related field include professionals of great expertise where that expertise is not available within the college. This includes, but is not limited to, law, advanced technology training, high level management experience in agricultural business, or extensive scientific research experience.

For appointment as a Regular Member of the College Graduate Faculty, the applicant should provide evidence of continuing and/or recent scholarly activity within the past six years, which may include the publication of original research or pedagogical results in scientific or educational journals as an author or co-author, publication of books or chapters in books, presentations to learned forums, extension of scholarly information to broad audiences in the discipline, creative publication or workshops within the discipline context, etc. as approved by the CoAT graduate committee. Applicants not meeting this criterion may apply for appointment as a Temporary Graduate Faculty Member, which has a term of three years, as a means to develop such evidence.

### **2. Appointment requirements and procedure**

Applicant must meet the degree requirements of the college (Section A.1.) Application must include evidence of professional activities related to graduate education (such as research, publication, membership in professional organizations, participation in regional and national meetings, and/or excellence in teaching or research, depending on the appointment of the faculty member) and the

applicant must meet the qualification standards of the college. An appointment is recommended by the College Graduate Faculty Committee and approved by the University Graduate Council. Appointment is for a six-year term at which time the faculty member may reapply. Upon hire as a pre-tenure or tenured faculty member possessing a terminal degree in an appropriate discipline, an initial Graduate Faculty appointment will be made for a six-year term. Upon promotion to associate or full professor, a Graduate Faculty appointment will be made or an existing appointment will be reset to a new term of six years. Application to become a Regular Graduate Faculty member requires a letter from the faculty member requesting review by the graduate committee. A current curriculum vita of the applicant's professional and scholarly activity should accompany the letter.

### **3. Privileges and responsibilities**

A Regular Member may teach graduate courses at any level, serve on the Graduate Council, direct research, and serve on thesis and dissertation committees for students pursuing masters, specialist and doctoral degrees.

### **B. Temporary Member**

#### **1. Qualifications**

An individual with a terminal degree or documented knowledge and equivalent experience shall be eligible for appointment to the Graduate Faculty as a Temporary Member to teach specific courses and/or serve on committees over a specified time period.

#### **2. Appointment requirements and procedure**

Application is through, or nomination is by the College Graduate Committee. Recommendations must include specific qualifications as related to the course(s) to be taught or graduate student committee membership. An appointment is approved by the Graduate Dean for a specified time period. At the end of the specified time period, a Temporary Member of the Graduate Faculty may reapply.

Temporary Graduate Faculty status will be for three years.

#### **3. Privileges and responsibilities**

A Temporary Member may teach graduate level courses at the masters, specialist and doctoral levels and serve on student committees. A Temporary Member appointment is only valid for the time frame specified and for the course(s) or activities approved on the application.